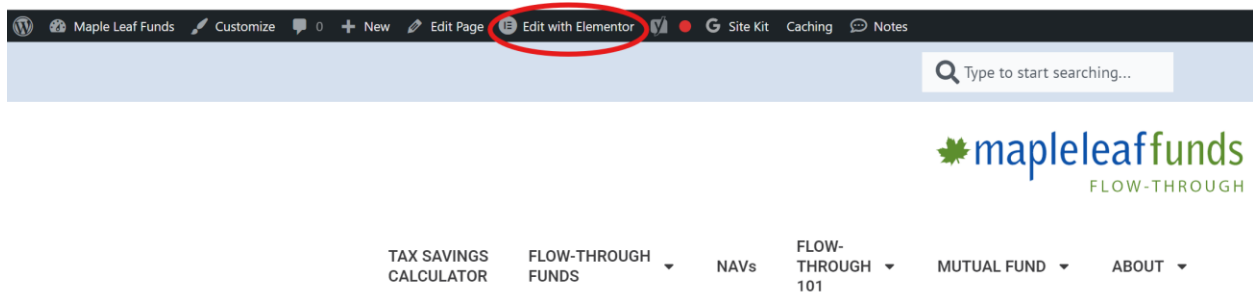


# How to update PDF on pages like ACB

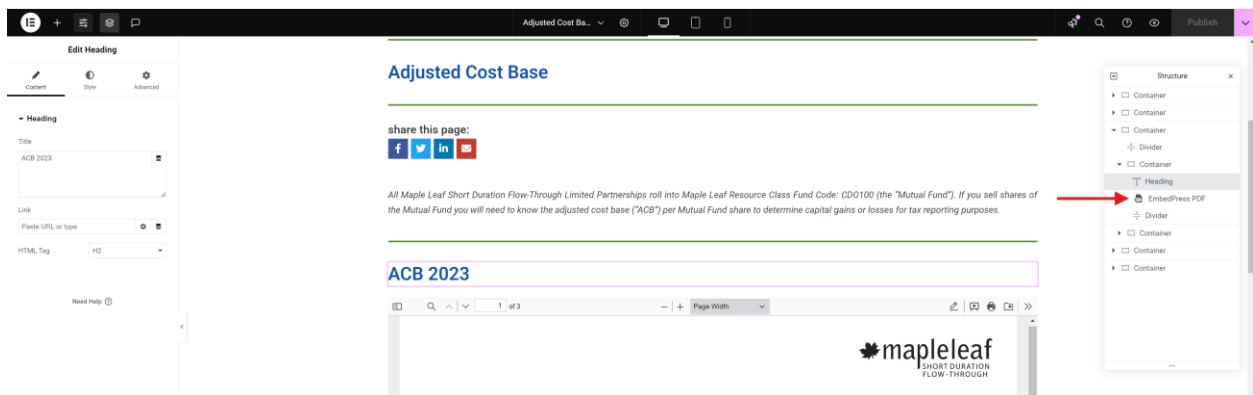
This applies to the following pages and others that contain PDF (like [news articles](#)):

- <https://mapleleafunds.ca/flow-through-performance/>
- <https://mapleleafunds.ca/flow-through-101/adjusted-cost-base/>
- <https://mapleleafunds.ca/flow-through-101/issue-cost-deductions/>

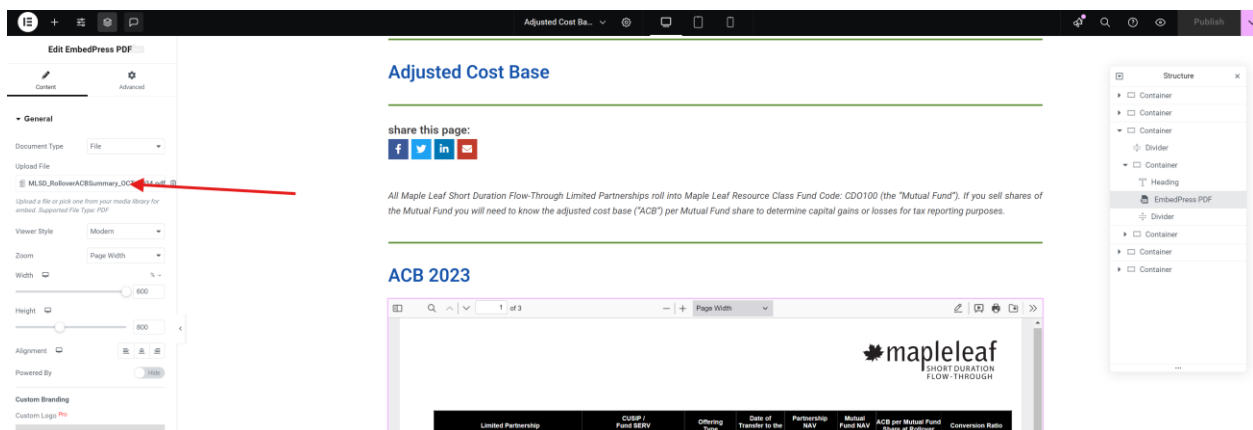
1. Login to <https://mapleleafunds.ca/wp-login.php>
2. On a separate tab/window, go to the page you want to update like <https://mapleleafunds.ca/flow-through-101/adjusted-cost-base/> and click “Edit with Elementor”



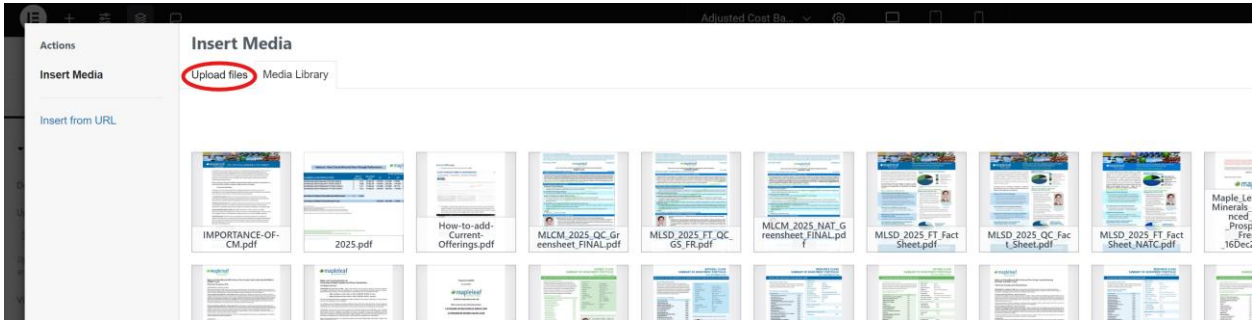
3. Click on the PDF area. If it doesn't work, click on the item above it (like the Heading). Then, the Structure panel on the right, you can click on the EmbedPress PDF to see the PDF settings on the left panel.



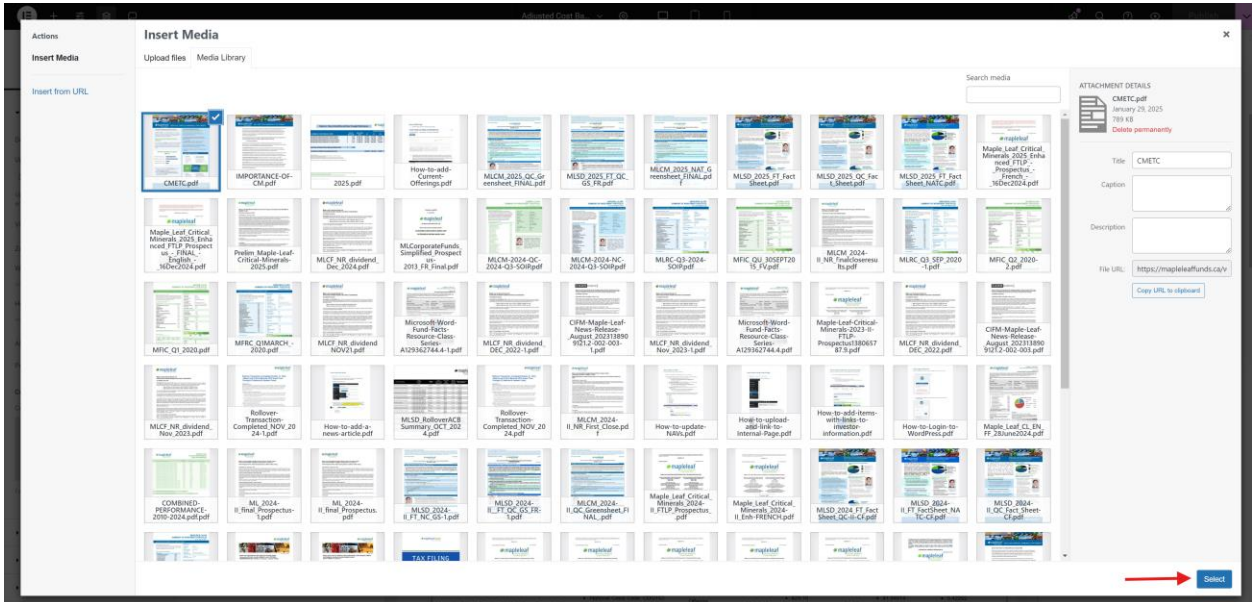
4. On the right panel, click on the area under the “Upload file”



5. Then a window will appear that says “Insert Media”. Click on “Upload Files”



6. Select or Drag and Drop the new file, then click the “Select” button



7. The PDF file on display should now be updated to the new file selected. To save the changes and reflect on the public website, click the “Publish” button on the upper right.

